

St Ethelberts Catholic Primary School

Annual General Meeting

Trustees Report

July 2017

Name of Charity: St Ethelberts Catholic Primary School PTFA

Registered Number: 1160176

Address: Dane Park Road, Ramsgate, CT14 7LS

Trustee Names: Anna Aslett, Paula Kelly, Patricia Higginson

Structure and how the charity is managed and how the trustees are recruited:

There are three named trustees of the charity. They, along with other members of the PTFA meet at least 3 times a year. Each issue at the meetings is decided by a simple majority of the votes cast by members present at the meeting. Trustees are recruited at the Annual General Meeting, they are nominated and seconded prior to the meeting and then selected by the majority vote at the AGM.

Activities and Objectives:

The objectives of the PTFA are to develop effective relationships between staff, parents and others associated with the school and to engage in activities and provide facilities and equipment which support the school.

Between September 2016 and July 2017 the PTFA has:

- Held 7 meetings and the AGM (12.7.16)
- Organised 7 cake sales where each class takes turns to bake/provide cakes and pupils donate 30p+. All pupils receive a cake.
- Organised the Christmas Card activity – all children designed a card and were provided with one free sample. Parents were given the option of purchasing additional cards, tea towels and mugs.
- Organised and supported 'Teachers versus Year 6' Football Match and Netball Match. Refreshments were provided, flags made, cakes provided and all children could wear their own sports clothes.
- Organised and facilitated the Christmas Wrapping Event where children donate gifts on an own clothes day then pay £1 to select a gift and wrap it to give to someone.
- Organised and run the Christmas Fair. This included stalls, games, crafts, refreshments and Father Christmas.
- Organised and facilitated 3 junior discos and 3 infant discos /parties. This has included supplying a DJ or children's entertainer, a sweet stall, extra activities including tattoos, face painting and food and drink provision.
- Provided gifts and pass the parcels for the infants Christmas Party.
- Organised and facilitated 2 fish and chip quiz night (one specifically to raise money for the children's ward of Guys Hospital).
- Organised and facilitated the Mother's Day gift wrapping event and Fathers Day Gift Wrapping event. Children who wish to participate pay £2 and gifts are purchased by the PTFA.

- Organised and facilitated the Easter Bonnet competition, including provision of prizes.
- Provided refreshments for sports day.
- Provided refreshments and a raffle at the end of year show.
- Organised 3 movie nights, costing £2 - £2.50. Refreshments are provided.
- Organised and facilitated the summer fair which included stalls, entertainment, food and drink stands and a raffle. This year PTFA also made bunting for every child to put a hand print on which was used around an 'arena area' at the summer fair. The PTFA also produced a booklet advertising the fair, funded by advertising space sold to local businesses.
- Held second hand uniform sales.
- Held ice pop sales after school.
- Facilitated and funded (from the proceeds of the aforementioned netball match) year 6 yearbooks for every child in year 6.

Achievements and Performance:

In addition to providing the above activities, the PTFA has achieved the following:

- Raised significant funds – see treasurers report.
- Purchased the following items; blinds for year 6 classroom, crucifixes, refreshments for the children at the end of year show, books for the library.
- Provided every class (year 4 pending) with £400 towards a trip. Year 6 went to Warner Bros Studio, year 5 went to Chatham Dockyard, Year 3 went to Howletts, years 2 and 1 went to Wingham and R and Nursery went to Druidstone. Year 4 will have an extra or a more extravagant trip academic year.
- Subsidised trips for the juniors to go to the Micro Museum.

The PTFA has taken the Charity Commission public benefit guidance into account when making decisions it is relevant to.

The balance on 1st September was: £

Total income between September 2015 and July 2016: £

Total Outgoing between September 2015 and July 2016: £

Current Balance of the PTFA bank account: £

Please see treasurers report of further details.

The PTFA has no debts.

No funds are held as a custodian trustee.

Signed on behalf of trustees:

Full Names:

Date: