

# FCWT BOARD OF DIRECTORS

Annual General Meeting held at Forres Academy  
7.30pm on Thursday 6<sup>th</sup> December 2012



## DRAFT MINUTES

Item	Minute	Action (Initials)
1.	<p><b>Present:</b> Chris Wortley (chair), Chris Piper, George Alexander, Pat Johnstone (Treasurer), Fiona Chalmers, Bruno Cawley, Ian Suttie, Alan Smith, Gisela MacFarquhar (minutes)</p> <p><b>Apologies:</b> none</p> <p><b>Members in Attendance:</b> see attached sheet</p>	
2.	<p><b>Minutes of last meeting.</b> The minutes of the meeting held on 14<sup>th</sup> March 2012 were presented and agreed as an accurate record.</p>	Proposed by B. Cawley, seconded by N. Merrilees
3.	<p><b>Chairman's report.</b> The chairman's report was read out by Chris Wortley.</p>	
4.	<p><b>Treasurer's report.</b> The treasurer reported that the accounts had been checked and found to be true and satisfactory and that cash at bank amounted to £33,179.16 as at 31.3.2012</p>	
5.	<p><b>Election of new Trustees.</b> The following trustees stood down: George Alexander, Bruno Cawley, Pat Johnstone, Chris Piper and Ian Suttie The following Trust members were elected to the Board: John Carson, Claire Feaver, Graham Hilditch, Stuart Johnson, Gisela MacFarquhar, Wilson Metcalfe, Sonya Mould, Eddie Tomkinson, Don Wright</p> <p><b>Vote of thanks for the retiring Trustees by Chairman.</b> The Chairman read the following statement: I would like to thank the retiring Trustees. It is in my opinion that they have worked continuously over the last 5 years that I have been a director in a tireless and professional manner. The trust will openly admit that it has made mistakes of which communication is the biggest. However, everyone on the board is a volunteer who gives their time and energy freely and often at financial cost to themselves. To this end I give my heartfelt thanks and I feel a sense of pride to have worked with them even when sometimes their sacrifices have not been recognised. I would therefore like to ask the members to put their hands together for Ian, Chris, George, Pat and Bruno. Thank you.</p>	
6.	<p><b>AOB</b> <b>Membership fees.</b> Mr Molnar suggested that membership fees should be increased due to the large membership. Mr Wright proposed that it should be raised to £10. Sheila Scott proposed that it should be raised to <b>£8 for family membership, £5 for single membership and remain at £1 for concession. This proposal was accepted.</b> It was clarified that a family membership entailed two adults and two children under 18 with the children not having a right to vote. It was suggested that a children's membership could be introduced. <b>Membership fees can be paid for by standing order.</b> It was suggested that this information should be <b>included in the brochure.</b> Mr Fabio Villani said that although there had been a breakdown in communication</p>	Board  Board

	<p>with Trust members he felt that the Board had done a great deal of good work which may not all have been recognised and he asked the members present to show their appreciation to the retiring trustees.</p> <p>John Carson expressed concern regarding an <b>outstanding charge</b> granted for the purchase of the Woodlands in 2002 by Highlands and Islands Enterprise which had not been recorded in recent years. He asked what this meant for the Trust. Chris Wortley said that he was unaware of this and therefore could not answer this question. Mr Carson was asked to put his question in writing and it would be forwarded to the Trust's solicitor.</p> <p>Alan Smith said that the Trust had been approached by <b>Creative Scotland</b> to be involved in their youth project to create three giant heads which would be suspended from trees to mark the year of Natural Scotland. Adults and children could be involved in this project. This was welcomed by the Trust members.</p> <p>Nicole Merrilees said that the Woodside Park Residents' Association had applied for and received from The Woodland Trust <b>400 native trees and shrubs</b> for planting locally to mark the Queen's Jubilee year. The FCWT had agreed to plant these in groups along the northern margins of the coffin field, and to plant a special "Queen's Jubilee" oak just inside the coffin field near the western [new footpath] entrance. She proposed to have the area renamed Jubilee Field in commemoration. The proposal for the re-naming was rejected.</p> <p>Chris Wortley said that the planning consent for the Green Burial site was an administrative issue which Moray Council is in the process of resolving. The Trust has planning permission but no burial will take place until the process of resubmission is completed. Stuart Johnson asked if the plans for the Green Burial site could be put to the membership now. Chris Wortley replied that to abandon this plan at this point would disadvantage the Trust financially as a great deal of funds had been committed for this project and compensation would not be available. It would be up to the new Board to decide whether they wished to put the question to the Trust members if and when planning permission is in place. Chris Wortley said that two requests for burial had so far been received and the projected number of burials was four per year.</p> <p>David MacFarquhar asked if the <b>website</b> was operational and whether the Trust's <b>constitution</b> could be included. Chris Wortley said that the Board members had recently received the link and that the website was now ready for completion.</p> <p>Chrissie Suttie asked if in future it would be possible for members to receive a <b>receipt for their payment of the subscription</b>. It was agreed that this should be put in place.</p> <p>It was stated that a <b>quorum</b> for decision making consisted of 1/3 of the Board. It was suggested that this should be changed to a higher number. It was clarified that this would not be possible without an EGM being called for that purpose.</p> <p>The meeting was adjourned at 9.30pm.</p>	<p><b>J Carson C Wortley</b></p> <p><b>Board</b></p> <p><b>Board</b></p> <p><b>Board</b></p> <p><b>Board</b></p>
<p><b>10</b></p>	<p><b>Date of Next Meeting</b> Date to be arranged.</p>	