

Safeguarding Policy

Our policy applies to all staff, company directors, apprentices and visitors working within Birmingham Electrical Training.

The purpose of this policy:

- Protect young people and vulnerable adults who undertake apprenticeship training at Birmingham Electrical Training
- Provide all staff and visitors with the overriding principles that guide our approach to safeguarding

There are six main areas elements to the policy.

- Ensuring we practice safe recruitment and follow the companies safer recruitment policy, checking that staff who work with vulnerable adults have the correct checks.
- Raising awareness of our safeguarding policy and equipping young people with the relevant skills needed to keep them safe.
- Implementing procedures for identifying and reporting cases, or suspected cases of abuse
- Supporting Young people who have been abused
- Establishing a safe environment in which young people can learn and develop
- Implementing the Prevent Duty through our Prevent Policy and delay of prevent training to both learners and staff.
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As part of the governments Every Child Matters (Safeguarding Young People) Agenda requires all organisations involves with services to children, young people and vulnerable adults to protect them from harm and help them achieve what they want in life.

As a leading work based learning provider BET makes every effort to ensure all of its apprentices are:

- Providing with a safe learning environment, both in the workplace and within the training centre.
- Informed and educated on issues including safe practices which prevent harm. Abuse and maltreatment
- Involve in the continuous review and improvement of the services provided by BET.
- Aware of the prevent duty and know how to recognise and report signs of radicalisation and extremism.

We recognise because of the day to day contact with young people, staff are in a good position to observe the outward signs of abuse. The organisation therefore has established and maintained an environment where young people feel secure and have been listen to.

Ensure young people know that there adults within the organisation that they can approach if they are worried.

Following Safeguarding and DCSF guidance we will follow procedures to:

- Ensure we have a designated senior person for safeguarding of vulnerable adults who has received appropriate training and support.
- Ensure we also have a deputy person in this role.
- Ensure every member of staff (including temporary and voluntary staff) knows the name of the designated senior person responsible for safeguarding.
- Ensure all staff receive training and refreshers to understand their responsibilities in being alert to the signs of abuse and responsibility for referring any concerns to the designated senior person responsible for safeguarding.
- Develop effective links with relevant agencies and cooperate as required with their enquiries regarding safeguarding matters.
- Keep written records of concerns about young people.
- Ensure all records are kept secure Locations.
- Follow procedures where an allegation is made against a member of staff.
- Ensure safe recruitment practices are always followed
- Recognise that peer-on-peer abuse can manifest in many ways and work to keep learners free from bullying, harassment and radicalisation
- Ensure learners are aware of the e-safety policy

The organization will endeavour to support young people through:

- The content of the curriculum
- The BET ethos which promotes a positive, supportive and secure environment and gives young people a sense of being valued.
- A clear behaviour policy that will particularly support vulnerable learners.
- Liaison with external agencies such as the Local Authority, social services and other specialist providers.
- Every BET apprentice is provided with support and guidance from a designated Training Officer.
- Designated Learning Support Co-Ordinator who is able to offer Pastoral Support

This policy should be read alongside our policies and procedures on:

- Prevent
- Role of Designated Safeguarding Officer
- Recording and Information Sharing
- Staff Code of Conduct
- Safer Recruitment
- E-Safety
- Whistleblowing
- Health & Safety

Contact Details:

Designated Safeguarding Officer

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Deputy Designated Safeguarding Officer

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- Child Exploitation and Online Protection Agency
www.ceop.police.uk
- NSPCC Helpline
0808 800 5000
- Birmingham Safeguarding Emergency Duty Team
0121 675 4806
- Police Anti-Terrorist Hotline
0800 789 321

We are committed to reviewing our policy and good practice annually.

Policy Review Date: 10.03.2018

Signed: 

Name: Jack Sims. Designated Safeguarding Officer.